



**District of Columbia Courts
Administrative Services Division
Procurement and Contracts Branch**



AMENDMENT NO. 1

TO: ALL PROSPECTIVE OFFERORS

AMENDMENT

ISSUE DATE: June 23, 2021

SUBJECT: Solicitation Number DCSC-21-RFP-59 CSSD BARJ Drop-In Center & Community Based Tutorial/Educational Services

**PROPOSAL
SUBMISSION**

DATE: July 9, 2021, by 2:00 p.m., Eastern Standard Time (EST) for Electronic Proposal

The subject solicitation is amended as follows:

The bid submission date is hereby changed from July 2, 2021 to July 9, 2021 by 2:00p.m. EST.

Responses to written question(s) received from prospective offeror(s) are included below:

Question 1: In relation to the "Community Based Tutoring" specifically, would tutoring take place in the homes of the youth or at a location provided by my organization?

Response 1: Community-Based Tutoring must not take place in the youth's or any private home. While contractors are encouraged to perform services at one of Court Social Services Division's Balanced and Restorative Justice (BARJ) Drop-In Centers, services may also be provided in public locations (e.g., public library, recreation center, school). Services may take place at a location provided by the vendor only if the COTR (or a COMDAF designee) has inspected the location and given written approval. Regardless of where services are provided, the vendor must ensure privacy, adherence to the confidentiality clause in the RFP (Page 39, Section H.2.2), and safety away persons not cleared by the Courts.

Question 2: And if so, are the youth required to find their own transportation?

Response 2: No, youth are not required to provide their own transportation; however, most youth self-transport. Vendors should choose locations that are easily accessible from the youth's residence. In the event that a youth is unable to meet at the vendor's suggested location, services must be provided at the BARJ.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

One (1) copy of this amendment is being sent to only those Offerors who received a copy the solicitation. Offerors shall sign below and attach a signed copy of this amendment to each offer to be submitted to the Courts in response to the subject solicitation. Offers shall be delivered in accordance with the instructions provided in the original solicitation documents. Offerors shall submit their offers in accordance the instructions provided in the original solicitation documents. This amendment, together with your offer must be received by the District of Columbia Courts no later than the date and time specified for offer submission. Revisions or price changes occasioned by this amendment must be received by the Courts no later than the date and time set for offer submission. Failure to acknowledge receipt of this amendment may be cause for rejection of any offers submitted in response to the subject solicitation.

Darlene D. Reynolds

Darlene D. Reynolds
Contracting Officer

This amendment is acknowledged and is considered a part of the subject solicitation.

Signature of Authorized Representative

Date

Title of Authorized Representative

Name of Firm