



Cheryl R. Bailey, Ph.D.
Acting Executive Officer

Herbert Rouson, Jr., J.D.
Acting Deputy Executive Officer

DISTRICT OF COLUMBIA COURTS
Administrative Services Division
Office: Gallery Place
616 H Street NW, 6th Floor
Washington, DC 20001
Mailing Address: 500 Indiana Avenue NW
Washington, DC 20001-2131



Louis W. Parker, MBA
Administrative Officer

AMENDMENT NO. 1

TO: ALL PROSPECTIVE OFFERORS

**AMENDMENT
ISSUE DATE: August 5, 2021**

SUBJECT: Solicitation No. DCSC-21-IFB-104

FOR: Purchase of Dell Latitude 3520 Latitude Laptops

SUBMISSION DATE: August 11, 2021 by 2:00 p.m., local time.

The above referenced solicitation, DCSC-21-IFB-104 is hereby amended as follows:

1. The Statement of Work has been changed to the following:
 - FROM: Model: Dell 3410 Latitude Laptops.**
 - TO: Model: Dell 3520 Latitude Laptops.**
2. Section B – B.3 Supplies or Services and Price/Cost
 - DELETE: Quantity: 542**
 - REPLACE WITH: Quantity: 632**

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

Offerors shall sign below and attach a signed copy of this amendment to each offer to be submitted to the Court in response to the subject solicitation. Offers shall be emailed in accordance the instructions provided in the original solicitation documents. This amendment, together with your offer must be received by the Court no later than the date and time specified for offer submission. Revisions or price changes occasioned by this amendment must be received by the Court no later than the date and time set for offer submission. Failure to acknowledge receipt of this amendment, for the subject

solicitation may be cause for rejection of any offers submitted in response to the subject solicitation.

Darlene D. Reynolds
Darlene D. Reynolds
Contracting Officer

This amendment is acknowledged and is considered a part of the subject solicitation.

Signature of Authorized Representative

Date

Title of Authorized Representative

Name of Firm