

**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA  
ADMINISTRATIVE ORDER 17-13**

**Cross-Agency Sharing of Missing Children Information**

**WHEREAS**, in 2015, the Metropolitan Police Department (MPD) received 3,842 Missing Person Reports, 74 percent of which were classified as Critical Missing Person cases for the year and of those Missing Person Reports 2,425 were children; and

**WHEREAS**, District agencies and the Superior Court through its Family Court Social Services Division (CSSD) have formed a working group to help locate missing children; and

**WHEREAS**, CSSD is responsible for the supervision of certain court-involved children and is the lead agency for purposes of providing services to and locating missing children who are under their supervision; and

**WHEREAS**, the Department of Youth Rehabilitation Services (DYRS) is responsible for the supervision of certain court-involved children and is the lead agency for purposes of providing services to and locating missing children who are under their supervision; and

**WHEREAS**, the Child and Family Services Agency (CFSA) is responsible for the supervision of certain children who are alleged to or have been found to be neglected and is the lead agency for purposes of providing services to and locating missing children in their care; and

**WHEREAS**, the Department of Human Services (DHS) requires information from CSSD, DYRS, and CFSA concerning children who are or have been under their jurisdiction to track missing children citywide and to serve some of the missing children; and

**WHEREAS**, the Department of Behavioral Health (DBH) requires information from CSSD, DYRS, and CFSA concerning children who are or have been under those agencies' jurisdiction so that they can provide information to the agencies concerning the children's contact with DBH and with a Core Service Agency; and

**WHEREAS**, the Office of the Attorney General for the District of Columbia (OAG) has information that can aid the District agencies and the Superior Court in their efforts to locate and serve missing children; and

**WHEREAS**, MPD has information that can aid the District agencies and the Superior Court in their efforts to locate missing children and has an active role in trying to locate these children; and

**WHEREAS**, child case and social records are protected by rule and may require authorization of the Court for disclosure to the District agencies under Superior Court Juvenile Rule 55; and

**WHEREAS**, CSSD, DYRS, CFSA, DHS, DBH, OAG, and MPD have agreed to

share confidential child placement and other information among themselves for the purposes of locating and serving missing children;


**NOW, THEREFORE**, it is, by the Court,

**ORDERED**, that authorized personnel of CSSD, DYRS, CFSA, DHS, DBH, OAG, and MPD shall be permitted to inspect confidential child records, other supervision and treatment records, or otherwise obtain information maintained by each organization, with such consent as may be required by law, and to disclose information from those records to each other for the purpose of locating and serving missing children; and it is further

**ORDERED**, that no person given access to information pursuant to this Order may disclose any such information to any person or use any such information for any purpose other than that permitted by this Order.

**SO ORDERED.**

Date: September 25, 2017

  
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Robert E. Morin, Chief Judge

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